



Inspiration. Empowerment. Action.

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**Registered Charity: No.  
869254425 RR0001**

## Call for Volunteer Board Members

### Our Mission

Roots Community Services (RootsCS) is a multi-service charitable organization that provides culturally-relevant programs and services to inspire residents, primarily from the Black, African and Caribbean communities, to make positive changes in their lives and within their communities.

### Board Position

We are currently looking for interested and qualified community members to join our Board of Directors. The Board provides strategic leadership to the organization by committing to excellence in governance and ensuring organizational health for optimum achievement of its goals and mandate.

Board Members responsibilities include, but not limited to:

- Reviewing organizational outcomes and metrics; evaluating the organization's impact, and regularly measuring its performance and effectiveness using those metrics
- Approving the annual budget, audit reports and business decisions; being informed of, and meeting all, legal and fiduciary responsibilities
- Serving on committees and taking on special assignments
- Representing RootsCS to stakeholders; acting as an ambassador for the organization
- Ensuring RootsCS' vision and mission are aligned to the needs of the communities it serves
- Contributing to the financial health of the organization through personal donations as well as soliciting on behalf of the organization.

### Board terms/participation

Board Members will serve a three-year term and be eligible for re-election for one additional term. Board meetings will be held 10 times a year and committee meetings will be held as needed in accordance with the work to be done. Time commitment for a Board Member will be approximately eight to ten hours a month for preparation and participation in both board and committee meetings.

### Qualifications

This is a great opportunity for individuals who are passionate about RootsCS' mission and who have a track record of board leadership. Ideal candidates will have the following qualifications:

- Professional experience in business, government, philanthropy and/or the non-profit sector
- A passion for the vision and mission of the organization
- A commitment to and understanding of RootsCS' beneficiaries/clients
- Strong communications and problem-solving skills
- Knowledge of board governance for a charitable organization
- Tactful interpersonal skills with a natural affinity for cultivating relationships
- Obtain a Police Reference Check.

We encourage applications from individuals who are familiar with the Peel and Halton communities and have knowledge of the diversity and resources in these regions. Previous experience serving as a Volunteer Board Member or other governance role would be an asset as well as those with expertise in:

- Finance
- Fund Development/Fundraising
- Communication/Media Relations
- Healthcare
- Business Development

More information about our organization can be obtained from our website [www.rootscs.org](http://www.rootscs.org).

Interested applicants are invited to submit a cover letter and resume via e-mail to the Executive Director at [info@rootscs.org](mailto:info@rootscs.org) no later than **September 13, 2021**. Successful candidates will be contacted for an interview with the Nomination committee by the following week.