



Inspiration. Empowerment. Action.

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**Registered Charity: No.
869254425 RR0001**

Canada Summer Jobs Junior Camp Counsellor – Virtual Camp

Roots Community Services Inc. (RootsCS) is a charitable, multi-service organization serving primarily the Region of Peel's Caribbean and Black communities. We are committed to strengthening and enhancing the quality of life of families and individuals by providing culturally sensitive programs, support, resources, education and training.

Hours of work: 30 hours a week

Job term: 10 weeks from June 28 to September 3, 2021

Rate of pay: \$15.00 per hour

Reports to: Manager, Programs & Volunteers

Number of positions: 2

Job Summary

The Junior Camp Counsellor will work closely with the Camp Counsellors and Camp Manager to plan, coordinate and deliver online activities to campers ensuring their participation, engagement and attention in the virtual classroom.

The Junior Camp Counsellor will have skills that include working in group settings, with conflicting priorities, creating project plans, and communicating effectively.

The Junior Camp Counsellor should feel comfortable working online and be able to exercise leadership skills to help build character in children and youth, conduct research and offer support in the development of youth-based programs.

General Responsibilities

- Proactively identify and solve problems for campers and volunteers in a timely manner
- Assist in the planning and delivery of camp activities and special events for campers 6 to 13 years of age
- In collaboration with the camp team, organize and disseminate weekly program schedules for all activities to all camp members and RootsCS Manager, Programs & Volunteers
- Meet daily with the camp team to discuss and evaluate the program in terms of camper concerns, activities, determine what is working well, what needs refinement and develop strategies for improvement
- Be accessible to other camp staff, campers, and their parents

- Be respectful of and interact professionally with staff, volunteers, campers, and their parents
- Adhere to and support camp policies and procedures as detailed in the summer camp manual, and help ensure that all camp staff, volunteers and campers do the same
- Report major issues to Camp Manager or RootsCS Manager, Programs & Volunteers
- Provide counsellors with support, ideas, and ongoing feedback
- Work with camp staff to submit a final report detailing the progress and success of the summer camp program, making recommendations for next season and any outline any other constructive comments

Qualifications

- Secondary School student
- Experience working with children/youth
- Knowledge of children/youth programs
- Experience working within a cultural, anti-racism, anti-oppression framework
- Embrace diversity and inclusion
- Enthusiastic, empathetic, professional with a positive attitude
- Excellent organizational and time management skills
- Ability to work independently and as part of a team
- Outstanding communication skills, with a focus on written, oral and listening
- Understand the need for confidentiality and have a strong work ethic
- Creative and able to foster a fun learning environment virtually
- Computer proficient
- Provide a recent and valid Vulnerable Sector Check (where possible)
- References from three individuals

Canada Summer Jobs Eligibility Criteria

Applicants must:

- Be between 15 and 30 years of age at the start of the employment
- Be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the *Immigration and Refugee Protection Act* for the duration of the employment
- Have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations

To Apply

Applicants must:

- Submit resume and cover letter to: programs@rootscs.org
- Please include the Position in the subject line of your email
- Deadline for submission of application is Friday, June 18, 2021

We thank all applicants for their interest in Roots Community Services; however only applicants selected for an interview will be contacted.